

## **North American Member Support and Operations Executive**

Employer/Principal: Global Credit Data  
Position Type: Permanent Employment  
Location: Canada (working from home)  
Salary: Competitive

### **The Mission of Global Credit Data**

*'By banks, for banks'*

Global Credit Data was created in 2004 by its Member Banks to provide them with a collection of historical loss data, analysis and research resources, to contribute to a better understanding of credit risk. Global Credit Data promotes the quality, the standardization and the transparency of data, thereby improving these Banks' ability to actively manage the credit risk of their portfolios.

Through its Methodology Committee and the active participation of its Member Banks, Global Credit Data provides an international forum for exploring the intricacies of credit risk management and sharing of best practice.

### **The Role:**

The role involves a broad responsibility encompassing almost everything to do with the input, templates, standards, data quality, output and use of the credit data which is at the heart of Global Credit Data (GCD). The successful applicant is expected to become an expert on the GCD data model and to forge a strong working relationship with all North American member banks at operational level and to be a part of the global Operations and member support teams.

The work will be performed in liaison with the Executive Director for North America, the Operations Manager, the Operations Executive, and also with the Methodology Committee and other working groups in accordance with the rules and procedures of GCD.

- Link between data agent helpdesk, Methodology Committee and Member Banks, i.e. a dedicated line of support for members delivering data
- Support and demonstrate the use of GCD data by member banks, including training of member staff, presentations, visits, etc.
- Perform data quality investigations, extractions and basic analysis on the data as requested by the Executive Director for North America, the Operations Manager, the Executive Director or working groups

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The Global Credit Data Consortium is a not for profit Association registered in The Netherlands

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- Participate with the Data Operations team in controlling data quality standards, through monitoring and analysing all contractual reports generated by the Data Agent to the banks ("validation", "submission", "scoring", "diagnostic", "volumetric") as well as creating Data Audits on data submitted by Member Banks, especially in relation to data from North American banks
- Administration of access rights and documentation for the web site
- Help new member banks to get their data in shape
- Help new member banks to understand the data entry portal
- Provide support to Members during the Data Collection Cycles
- Provide general Member Support and answering queries from Member Banks
- Support Marketing with marketing and pre sales activities
- Support the Methodology Committee and some working groups by organizing meetings, taking minutes and carrying out occasional analyses, surveys and extractions
- Organise and support North American meetings of member banks from time to time

**Experience Required:**

The successful candidate would have the following characteristics:

- Strong database skills
- Strong Excel skills
- Strong Access skills
- Ability to write MS Access and SAS queries
- Knowledge of and some experience with basic credit and Basel II matters
- Knowledge of and experience with the GCD LGD database would be an advantage
- Fluent written and spoken English
- Ability to communicate in other languages, e.g. French or Spanish, would be an advantage
- Analytical ability is likely to be evidenced by an appropriate university degree
- Service minded
- High attention to detail
- Helpful and positive attitude
- Willingness and ability to travel to our members premises throughout the world and especially North American
- Acceptable presentation skills
- Self-motivated and with flexible working-hours

Due to the need to work with North American members in their time zone and to travel to new and existing member banks for marketing and support, we envisage that the successful applicant will be based in a part of Canada from which travelling to members in Canada and the US (mainly East Coast) is easy.

**Please apply to Riëtte Dijkstra, Manager Data Operations**  
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